

eFOLDi Power Chair - SERVICING CHECKLIST

Date Received	
Serial No.	
Customer Name	

1	Open box and inspect contents (chair/charger/packing material) and note any missing items below.	
2	Initial check on scooter frame for scratches/damage/UIN note any damage on arrival below.	
3	Unfold fully, listening for the definite "click" sound as it engages. Check chair is locked open. Repeat operation three times and opens smoothly.	
4	Unfold the footplate, checking alignment and inspecting for damage and neatness of welding. Check bolt security.	
5	Check rear wheels are straight and true. Check wheelnut security and tightness.	
6	Check front wheels, making sure the fork clearance is sufficient and within tolerance.	
7	Pump up front tyres to 30-36psi (depending on model).	
8	Check manual brakes on rear wheels (both sides). (Check under load)	
9	Check contents of green accessories bag for presence of manual, charger and toolkit.	
10	Switch the main power on at the back of the chair and on the joystick the lights on the joystick controller should illuminate fully.	
11	Check full drive functionality of the joystick controller, drive the chair in all directions and pay close attention to the motors and the reversing beeper.	
12	Check the speed and horn functions of the controller.	
13	Check the functionality of the attendant controller, again listening for the reversing beeper sound.	
14	Turn off the joystick controller and push the freewheel button - hold for 3 seconds check that the chair engages freewheel mode (dependent on model).	
15	Check tightness of all the nuts and bolts on the chair, follow a path around the chair to ensure that you've checked them all.	
16	MO94 all moving parts, ensure seat guide lugs are suitably lubricated to reduce any squeaks.	
17	Clean and wipe down frame.	
18	Dependant on model, check security of attendant crossbar	
19	Check security/integrity of seatbelt of seatbelt	

20	Road Test Powerchair	
21	Clean and wipe down tyres.	
22	Return Power Chair to packaging check that any accessories that arrived with the scooter are repacked.	

Notes and observations

Your eFOLDi was serviced today _____ (date) by _____ (eFOLDI Team Technician)

Thank you for your custom...